

GBN Choir and Theatre Parents Organization Meeting

May 3, 2016

The meeting was held in the Green and Gold Conference Room at Glenbrook North High School. The meeting was called to order at 6:06 P.M.

Present at the meeting:

Chad Davidson, Julie Ann Robinson, Nancy Frese, Jeannie Chang, Carol Currie, Patricia Dolins, Maria Fox, Sue Frieden, Christine Hultman, Cheri Kates, Esther Kelly, Lori Kwolek, Missy Levine, Heather MacDonald, Tracy Meyer, Meghan Rosenfeld, Bonnie Schoenberg, Susan Schueler, Laurie Shults, Elyssa Siegel, David Sievert, Tanya Slater, Julie Snyder, Ellen Westel and Alison Whitlock

I. Welcome and Introductions

No introductions were necessary.

II. April Meeting Minutes Approval

No corrections were offered for the April 2016 meeting minutes. Esther Kelly moved that the minutes be approved and Sue Frieden seconded the motion. We voted and the motion was unanimously approved.

III. GBN Faculty Reports

Faculty were not yet present at the meeting so their report was put off until later in the meeting.

IV. President's Report

Nancy Frese reported that she had met with Debbie Rude to discuss the prospect of the CTPO becoming a 501(c)(3). Nancy had also spoken with the District 225 business office about the matter. The district has given the CTPO a tax exempt letter to use for the time being. The district does not want to have the CTPO under the umbrella of their controlled organizations. We are not currently a 501(c)(3) but in the past someone from CTPO did go to the state and get corporation status but the level of organization ends there. The current arrangement is not acceptable. We have two choices, really. One is to give our money to the district and cease existing as CTPO. The other is to set up a 501(c)(3) and comply with the rules of that type of organization, including having regular checks and balances in place. We need to realign our structure. The current Bylaws state that only 6 people (officers) can vote. That is not how we have been running the organization. We should set up committees and have a new structure. Nancy asked if anyone was opposed to moving to set up a 501(c)(3) and no one was opposed. On June 6th, there will be a meeting to determine our mission statement and goals (this will be necessary to repeat every year). The meeting will be in the idea room at GBN (near the library). Current committees do not need to come to the June 6th meeting but all are welcome. For more information about what it means to be a 501(c)(3) organization, see the IRS

website. Here is the link: [https://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Organizational-Test-Internal-Revenue-Code-Section-501\(c\)\(3\)](https://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Organizational-Test-Internal-Revenue-Code-Section-501(c)(3))

The year-end CTPO party will be held at Nancy's on June 16th at 6:30 P.M. Please bring a dish (there will be a sign-up-genius for this) and \$15.00 per person for food and drinks.

III. GBN Faculty Reports

Chad Davidson and Julie Ann Robinson arrived and gave their report. Julie Ann commented that *Aida* was great and the show was sold out on Saturday night due to fantastic buzz about the show in the community. The strike of the set on Monday was crazy but they got it done.

Theatre Banquet is on Wednesday, May 11, 2016.

Thespian induction has been postponed – stay tuned for the new date. (On www.gbntheatre.com there is a note that the tentative date for thespian induction will be after *Little Shop of Horror* auditions on 5/25/16.)

Interviews for Theatre Board will be on Monday and Tuesday (5/9 and 5/10). There are 15 students who have expressed interest in holding a board position.

On May 20th, there will be Drama 2 shows at Springfest. The shows will be at 11:00 A.M. and 12:30 P.M.

The fall play / musical will be *Little Shop of Horrors*. Auditions will be held on May 24th and call-backs will be on May 25th and 26th. The junior highs need to be notified. CTPO members volunteered to get the word about auditions to the junior high schools. Volunteers are as follows:

- Tracy Meyer Northbrook Junior High
- Esther Kelly Wood Oaks Junior High
- Patricia Dolins Maple Junior High
- Bonnie Schoenberg Field Middle School

The show dates will be September 29th and 30th and October 1, 2016.

Julie Ann will be directing the All State Musical for 2017, *Sweeney Todd*. Andy Wallace will be the vocal director. Here is a link to the web site: <http://www.illinoistheatrefest.org/All-StateProduction-%22SweeneyTodd%22/tabid/980/Default.aspx>

Auditions for *Sweeney Todd* will be on June 11th in Deerfield and on June 12th in Champagne, IL. Go to one or the other but not both. You can also audition on-line. Call-backs will be the following weekend in June.

The cost to participate is \$500 per student. Julie Ann is looking for ways to have some of that cost sponsored.

Julie Ann is looking for ways to spread out the theatre opportunities for kids during the 2016-2017 school year. There will be two events for each season.

- Fall Showcase and *Little Shop of Horrors*
- Winter Comedy Sports and One Acts
- Spring Musical (at GBS) and the Freshman / Sophomore Children's Play

Due to the fact that Choir and Theatre will be taking a tour next year, there will be no Group Interpretation for 2017.

Thespians should be encouraged to vote by 3:00 on Friday (5/6) for banquet awards.

GBS will announce their 2017 musical selection when they are ready.

V. Nominating Committee

Carol Currie reported that because we have plans to become a 501(c)(3), it is best if we do not vote in officers for the 2016-2017 school year at this time. Please keep in mind what position you may have been slated for as you will likely hold that or a similar position next year. We will vote on a slate of officers in the fall. For now, people will continue to hold their current positions and will work on transitioning over the summer months.

VI. Vice President's Report - Communication and Publicity

The newsletter is out. (It is a good one full of important dates and information.) Open Mic Night posters are available tonight, please sign up to hang some around town.

VII. Treasurer's Report

Tracy Meyer reported the following account balances:

| | |
|-------------|-------------|
| Choir | \$9,453.36 |
| Theatre | \$8,008.81 |
| EFA Account | \$35,884.15 |

VIII. Fundraising / EFA Report

Patricia Dolins thanked the committee for working on Open Mic Night. Right now, 19 or 20 students have signed up to perform. There is room for 36 acts.

Patricia said that there will be raffle tickets and mystery boxes available at Open Mic Night to raise even more money.

Bakers are needed for Open Mic Night. Please sign up on the sign up genius that was sent out. Here is the link: <https://m.signupgenius.com/#!/showSignUp/10c0c4eadac28a31-desserts/18010009>

Some feedback was offered that the form that is being used for acts to sign up (for Open Mic Night) is too complicated and challenging and it is frustrating the kids who want to sign up.

Patricia said that a pianist will be available for the acts if they need accompaniment. Her name is Barbara Falk. The cost for her services is \$10 per act. There will be a rehearsal time before the show for those who have elected to use her.

A question was raised about age appropriateness of the show. The answer was that Open Mic Night will be similar to V Show in terms of content maturity.

Students who will be performing can volunteer to sell tickets at school during the week leading up to 5/13 – Open Mic Night.

- On Monday (5/9) – need volunteers to sell during lunch 3
- On Tuesday (5/10) – need volunteers for all lunch periods
- On Wednesday (5/11) – need volunteers to sell during lunch 2
- On Thursday (5/12) – need volunteers for all lunch periods
- On Friday (5/13) – need volunteers for all lunch periods

Patricia needs the cash boxes for Friday's Open Mic Night.

IX. Refreshments Report (and Concessions)

Concession sales at *Aida* were awesome. The money made at the musical totaled \$1,400 and, for the year, concessions has brought in \$2,300. They exceeded their goal for 2015-2016.

The Choir Banquet would like to use the left over concessions candy for the banquet.

Show Meals Report (not listed on agenda)

The show meals for *Aida* went well and the money was only off by \$8.50 – which is amazing. Thank you to everyone who helped pass out meals. The process went smoothly. Some GBS parents came to help also, which was very nice.

X. Chaperone Report

Tracy Meyer said that the next event will be the Spring Concert. Chad said that only 2 or 3 adults will be needed before the concert.

XI. Wardrobe Report

Esther Kelly will need some help collecting wardrobe after the spring concert. Kids need to bring their change of clothes in a paper bag with their name on the bag so that they can change and then leave the choir uniform in the bag with their name on it.

XII. Banquets Report - Theatre and Choir

Theatre - 127 people have signed up. The cost is \$25.00 per ticket. The event will be at Mission Hills. They will plan for 140 people to accommodate late R.S.V.P.s. The food will be buffet style and gluten free options are available for those who requested them in advance.

Choir - Julie Snyder showed a sample program booklet and encouraged people to buy ads. 75 people have responded that they will attend the banquet. The due date for a reply is 5/17/16.

Chad commented that there are 24 kids and 15 parents who have signed up for the 2017 tour. The deadline to sign up is 5/20/16. You must be in choir or an inducted thespian to go on the tour. The pricing is based on 100 kids.

XIII. Summer School Scholarship Report

Ellen Westel said that there are currently 4 requests for summer scholarships that have been turned in. The due date is tomorrow (5/4/16).

XIV. Senior Scholarship Report

12 or 13 scholarship applications have been turned in to date. They are also due on 5/4.

Julie Snyder commented that she lost cash at the Saturday show of *Aida* and if anyone had heard anything about it, please let her know.

The meeting ended at 6:55 P.M.

Respectfully submitted,
Carol Currie
Secretary

The next meeting will be held on Tuesday, September 6, 2016, at 6:00 P.M. in the Green and Gold Conference Room at GBN.

Following the regular CTPO meeting, there was an additional short meeting for those who wanted to discuss 501(c)(3) filing. Two main concerns were about the money that we currently hold. It was agreed that any money earned at Open Mic Night would be held by Chad Davidson until further notice. In addition, as much money as possible will be taken from EFA on 5/20 or 5/21 and given to BrightSpark to cover tour costs for those who have registered.

We also agreed that Choir and Theatre Parents' Organization would be one organization with a common bank account.

The smaller meeting ended at 7:25 P.M.